

Erie's Public Schools
Cyber Choice Academy
11 & 12 Edgenuity Guide



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Welcome to the Cyber Choice Academy!

Erie’s Public Schools is proud to offer the Cyber Choice Academy at Emerson-Gridley as Erie’s leading online learning environment. As the district’s home for online educational programming, the Cyber Choice Academy at Emerson-Gridley hosts non-traditional learning experiences unlike anything offered by any other school district in Northwest Pennsylvania. 11th and 12th grade students who are enrolled into the Cyber Choice Academy will earn high school credits via the program’s online platform, Imagine Learning (commonly called “Edgenuity”). The Patrick J. DiPaolo Student Success Center at Emerson-Gridley houses multiple computer labs for cyber students to utilize if they choose and is fully staffed with teachers and counselors to assist students in their learning.

What makes the Erie’s Public Schools Cyber Choice Academy most attractive is the ability for students to earn a diploma from home while still participating in the Erie’s Public Schools (EPS) community. As EPS students, online students are eligible to participate in all extracurricular activities, including athletics, prom, commencement, Career and Tech Education, and more. Students who complete their graduation requirements online earn the same high school diploma and carry the same expectations and responsibilities as their peers in traditional classrooms. Most importantly, students enrolled in the Cyber Choice Academy have support from highly qualified teachers. Faculty and staff at the Cyber Choice Academy offer on-site lab sessions every day.

Congratulations on your decision to enroll in the EPS Cyber Choice Academy! We cannot wait to help you get started... so you can get finished!

Login/Account Information

Access the Imagine Learning (Edgenuity) courses using the CLEVER icon from the student portal of the Erie School District website:



Record your login information here to have on hand:

Student Name _____	Homeroom Teacher _____
Chromebook Email _____@eriesd.org	Chromebook Password _____
Clever Login _____	Clever password: _____

The Board of Education for the School District of the City of Erie established the Cyber Choice Academy and reserves the right to deny admission to the program if it does not serve the best educational interests of the student.

Orientation

Ready to get started? Please view the online orientation video available on Emerson-Gridley's web page (link below). This video provides a brief overview of our program, but for the best possible experience, we recommend you attend at least two lab sessions in person at Emerson-Gridley to get a feel for all the program has to offer.

This Program Guide serves as an additional resource for families. We recommend that you keep this Guide in a place where you can find it easily to help you when you have questions about any aspect of Erie's cyber education programming.

Please visit www.eriesd.org/eriesd for login access, orientation videos, and teacher information.

Trial Period

Our goal is to make sure that you are in the best possible learning environment to succeed. To help you in your transition from the demands and expectations of a traditional classroom setting to the unique differences and challenges you'll find in the cyber program, we initially enroll you in a three-week trial period.

During the trial period and throughout your enrollment at the Cyber Choice Academy, you will be expected to meet weekly hours and progress standards required of all cyber students. Cyber students are required to spend a minimum of five hours each school day logged on to Edgenuity AND must complete at least 20 Edgenuity activities each school day. That equates to 25 hours and 100 activities in a five-day school week. You'll find that some of the activities that you need to complete toward the 100-activity minimum are things like 10-question quizzes that can be finished in just a few minutes.

If you do not meet the weekly hour and progress standards during the three-week trial period, you will be automatically enrolled at Erie High School. So, keep up! We want you here!

You must continue to meet weekly hour and progress standards once you complete the trial period. If you fall behind in your coursework and risk failing, you'll be placed on an Academic Support Plan that will require daily attendance in the cyber lab at Emerson-Gridley for 15 consecutive school days.

This is to make sure you don't lose the important progress you're making toward your goal of graduation.

During the 15-day support plan period, you'll receive one-on-one support from teachers and staff while you spend time at Emerson-Gridley. The Academic Support Plan is intended to get you back on track to completing your coursework on time. But we can't do it for you. If you fail to follow the Academic Support Plan or refuse to come into the labs, you will be enrolled at Erie High School.

Online Learning

The online learning platform you will use to earn credits is called *Imagine Learning (Edgenuity)*. You'll hear everyone here refer to it simply as "Edgenuity," or "Edge." Edgenuity is a web-based program that hosts all the courses you need to earn the academic credit required to graduate from Erie's Public Schools.

You will have access to courses totaling 4 credits on your dashboard at any given time, allowing you to progress through your courses in an effective, efficient manner. You are required to finish 4 credits per semester, for a total of 8 credits a year. If you are behind on credits, you will need to complete more courses. We suggest that you work on **all your courses** on your dashboard each day instead of focusing on one course at a time.

Our program refers to assignments as activities. Activities could include any of the following: video, assignment, writing prompt, discussion post, essay, quiz, review, test or exam. The number of activities completed measures how successfully the student is moving toward course completion.

Learning Coach

A Learning Coach is the adult (usually a parent/guardian) who is committed to ensuring that their student completes their daily and weekly tasks. While students at the high school level can be very independent in their learning, learning coaches still play an active role in their student's education. Engaged learning coaches help ensure student success.

LOGGING IN AND GETTING STARTED

Your login process will start by using the CLEVER icon on the district website's student portal. Your username for CLEVER is your six-digit lunch number. Your password is your assigned district password. This is the same username and password that you use to sign into your district chromebook. From the CLEVER home screen, you will then choose the Edgenuity icon. This will automatically log you into Edgenuity.

Once you're logged in to Edgenuity, the first page you'll see is called your Dashboard. There you'll find all your coursework. You will have access to courses totaling 4 credits at any given time, each of which is accessible through your Dashboard. You should finish 4 core credits by the end of January. This allows you to progress through your courses as efficiently as possible. We strongly urge you to work on **all your courses** on your Dashboard at the same time, and not just focus on one course until it's done. The Dashboard is equipped with progress bars that will let you see how much of the course you've completed and how much you have left. You'll be surprised at how quickly you get things done by working on multiple subjects at once!

IN-PERSON LABS

You are welcome to visit our labs and work with our certified teachers anytime you feel you need in-person support. All students entering our lab will need a photo identification card. You must have a **picture ID on our Infinite Campus program**. We can have one made for you if you do not have one. It is required to enter the building lab sessions.

Our Cyber Labs are on Emerson-Gridley's top floor. We offer two sessions each day: the morning session, from 8-10:50 a.m. and the afternoon session, from 12-3 p.m. Students who attend the morning lab are invited to attend lunch in the cafeteria from 10:50-11:20 a.m. before exiting the building. Students who attend Emerson-Gridley's afternoon lab may arrive at 11:30 a.m. to eat lunch beforehand if they desire. When attending a lab session, whether morning or afternoon, students are expected to remain for the **entire session**.

The Cyber Choice Academy reserves the right to require lab attendance for students who have fallen behind or have not routinely been achieving their attendance requirements. In other words:

1. If you have not met your attendance requirements or course activity requirements for three consecutive weeks, you will be placed on an academic support plan- requiring your attendance in the lab.
2. If you fail to keep pace in your courses, we may similarly require you to attend in-person labs to work with a teacher to get caught up.

Lab sessions give you the opportunity to learn and work in a quiet environment where you have access to teachers in real time. You can get help with quizzes, tests, and comprehensive exams, get mini-lessons on information you're struggling with, or just get help navigating through some tricky concepts. **NOTE: Attending an in person lab does not automatically fulfill your daily attendance and progress requirement. You must log 5 hours of online work and 20 activities daily.**

VIRTUAL ZOOM SESSIONS

If you need extra assistance but are unable to attend our in-person labs, you can join a ZOOM session with your teacher. Every teacher at Emerson-Gridley has a daily Zoom schedule during which you can ask questions, get your tests unlocked, or just have some personal attention with lessons taught in real-time. If we notice you are struggling with a concept or that you keep needing retakes on a test or quiz, a teacher may reach out to you by email to schedule a Zoom session. The Zoom schedule for this school year is available on our website and will be shared with you through your Edgenuity email. If you have any issues, please contact our main office.

CELLPHONES/ DRESS CODE

District cell phone policies and dress code expectations are followed in our lab settings. We cannot allow the use of cellphones or improper dress code to distract from our educational setting. You will be asked to put your cellphone away or to change attire if this becomes an issue. Parents are asked not to call or text your child during class time, as it is a distraction for the whole class. If the use of a phone becomes a distraction to the class instruction, it will be collected and returned at the end of the school day.

Imagine Edgenuity - What is it and How do I use it?

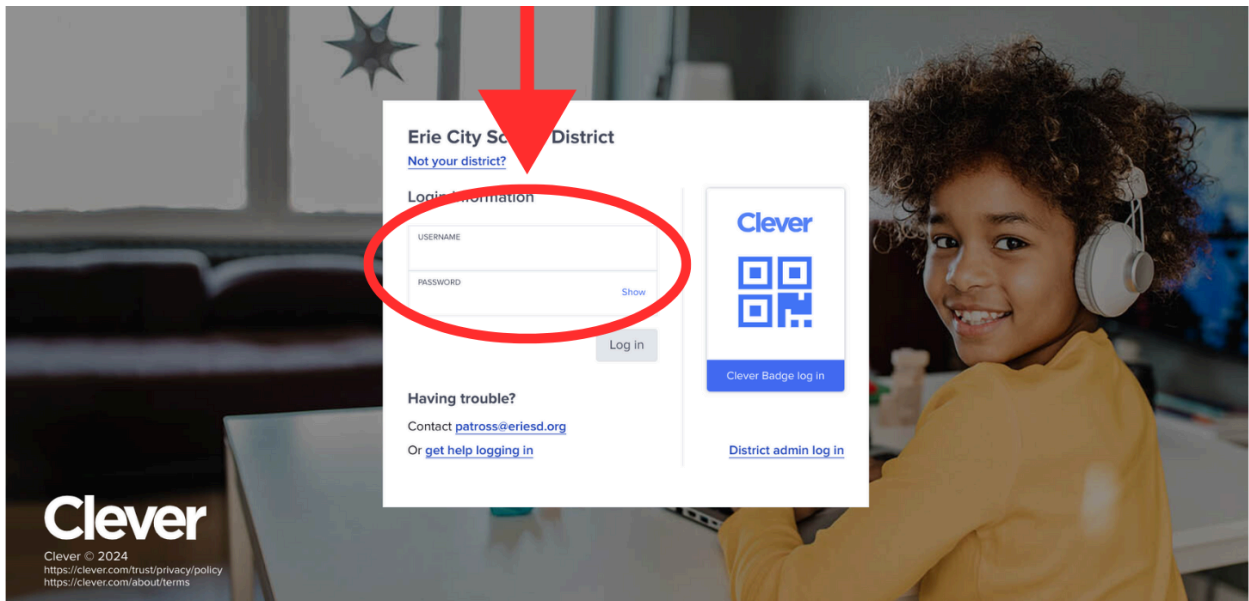
The online learning platform you will use to earn credits toward graduation is from a site called Imagine Learning. Imagine Learning is the new home of a web-based program called “Edgenuity,” which hosts all the courses you need. Read on to learn how to log on and navigate the portal.

STEP 1. Access the CLEVER app through the student portal of Erie School District’s website

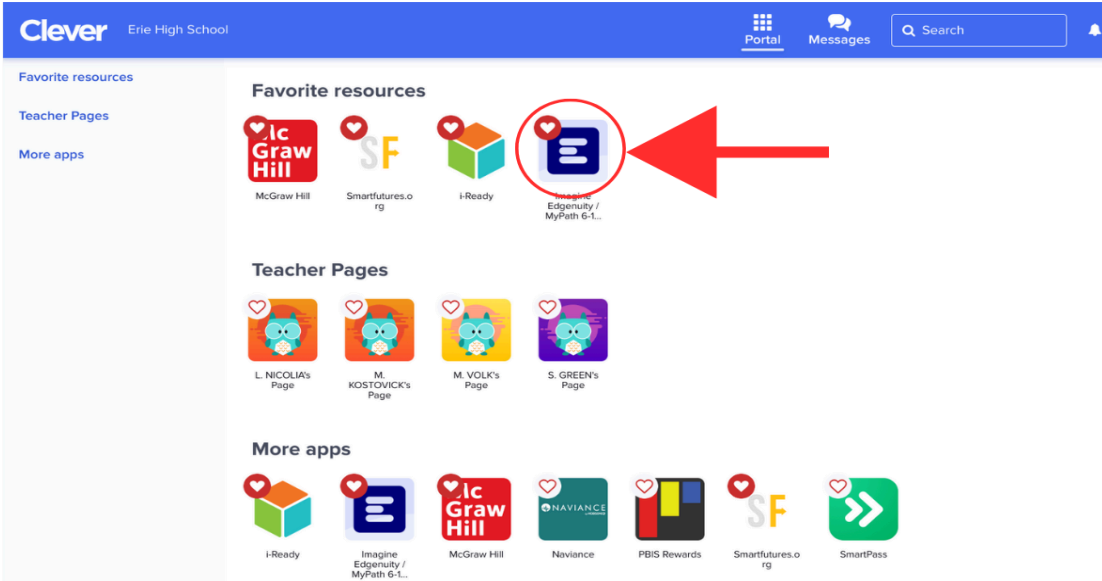
Student Portal



STEP 2: Log into Clever using your district assigned ID and password:

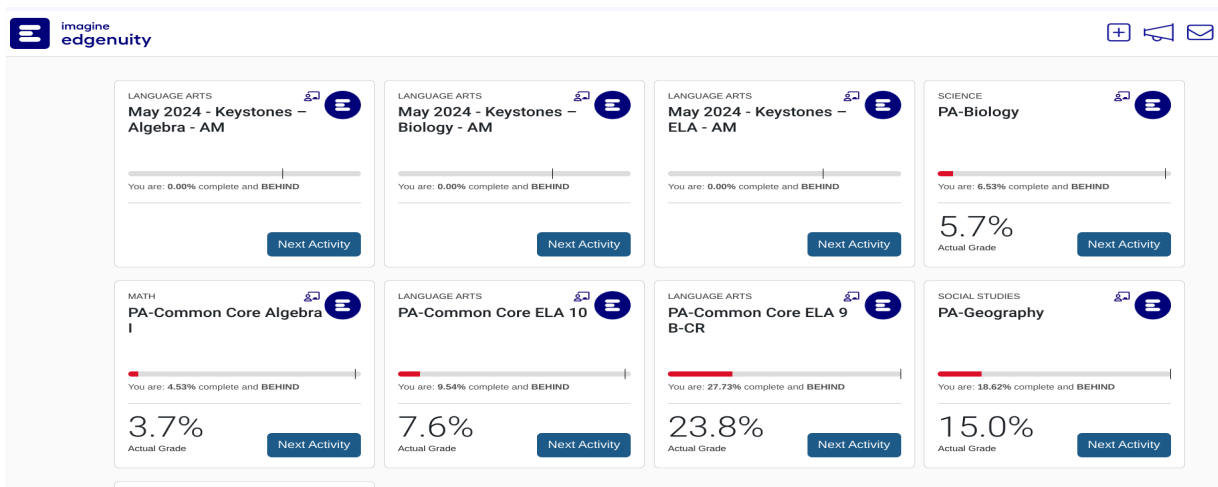


STEP 3: Choose the Edgenuity App Icon:

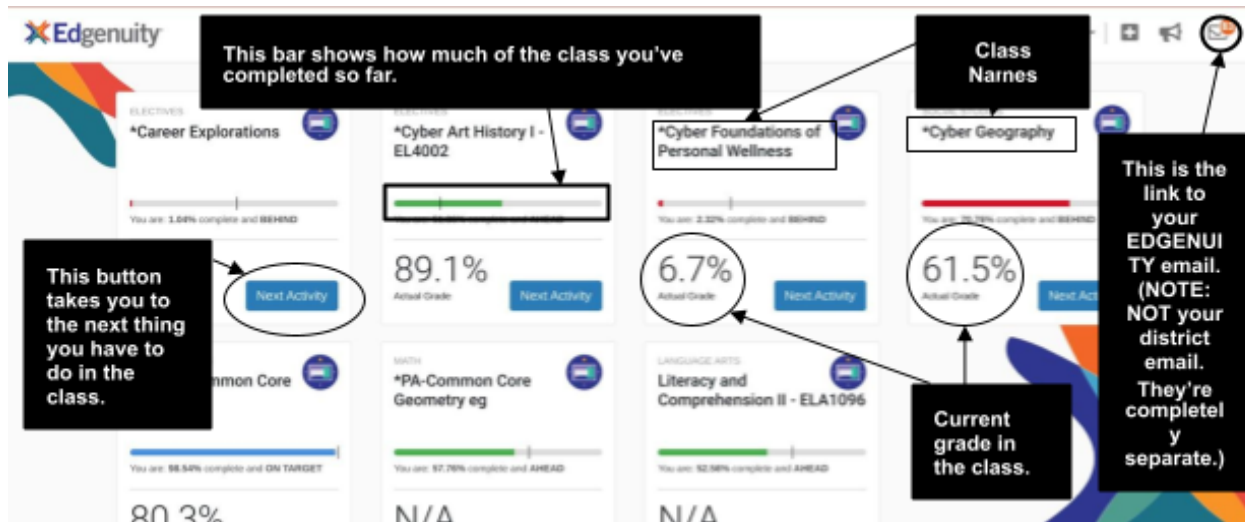


Okay, I'm in Edgenuity. Now what?

Your first page will likely look something like this. This is a graphic representation of the coursework currently assigned to you.



Let's take a closer look at what these blocks are telling us:



This page will be your “dashboard,” the place where you’ll start each session and where you’ll return when you want to work on a different course.

Curriculum & Instruction

Imagine Edgenuity courses are designed to meet state standards and ensure that you’ve mastered all the required subject-area benchmarks. Erie’s Cyber Choice Academy expects you to be self-motivated and to be able to work independently; after all, that’s what enrolling in Cyber is all about – having the flexibility to work at your own pace and tackle your coursework in your own way.

Courses in Edgenuity are broken down into units that contain multiple activities you need to complete. Here’s what that looks like:

WARM UP: You’ll watch a short video introducing the material you are about to study.

INSTRUCTION: This is how Edgenuity teaches the material in this lesson.

SUMMARY: This is a short video recapping what was covered in the lesson.

ASSIGNMENT: This is where you practice or showcase what you learned in the lesson.

QUIZ: 10 question quiz on what was covered within the lesson in this specific unit.

UNIT TEST: Combines lessons from the unit into a 25 question test covering the entire unit.

INTERACTIVE LEARNING TOOLS: Study aids such as, Read Aloud, Guide Notes, and Text Translation, help students access content, organize information, and complete assignments.

Because each lesson builds upon the one before, you will be asked to demonstrate that you have reached a certain level of understanding of the material before moving on to more difficult material. **The Imagine Edgenuity program is academically rigorous.** Meeting the challenge of completing one year of coursework in this model is demanding – but at the Cyber Choice Academy, you're never alone even though you're working independently. Help is just an email or a lab-visit away.

Materials

Erie's Public Schools provides all students with a District-owned Chromebook. If you are new to the district or do not have a Chromebook from your previous school, you may visit the main office at Emerson-Gridley and pick up a Chromebook. If you already own a computer or laptop of your own and do not want the responsibility of having a District-owned Chromebook, you are free to access Edgenuity through your own computer. Chromebooks that are not working can be switched out in the office for a new one, which may require a small fee.

Students who come into the lab must bring their charged district chrome book and their charger.

Attendance

Attendance is measured by the number of hours that you spend on Edgenuity, and your activity completion. This is automatically tracked by the program. The *minimum* requirement is **5 hours per school day and 20 activities a day**. If you do not log on for 5 hours during a school day, you will be marked absent for that day. The Cyber Choice Academy follows the District calendar published on the Erie's Public Schools' website (www.eriesd.org). When school is in session in the Erie School District, you are expected to complete your five hours and 20 activities.

If you are absent, you may submit an excuse for that absence by email to EGAttendance@eriesd.org or brought into the Emerson-Gridley Office.

Calendar 2024 – 2025

COLOR KEY

First and last day of school

Non-attendance day for students

Report Cards Distributed

Parent/Teacher Conferences – Non-attendance day for students

PSSA Testing

Keystone Testing

AUGUST 2024						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY 2025						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

SEPTEMBER 2024						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MARCH 2025						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

OCTOBER 2024						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2025						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

NOVEMBER 2024						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2025						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

DECEMBER 2024						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2025						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JANUARY 2025						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Can I Check My Attendance Myself? Yes, You Can!

Here’s how: As a Cyber student, you have access to your login times and Activities Completion Report any time you want it. In your *Edgenuity* account, find and click on your name at the top of the screen. Then select “Profile” in the drop-down menu, and then click “Attendance Report” on the left side. Your screen should look like this:



Standards - Time and Progress

Progress:

Maintaining your attendance is extremely important, but equally important is maintaining good progress. The cyber learning environment is self-paced, and you have to make every effort to progress through your courses. Your cyber teachers measure this progress by the number of activities that you complete. As we've mentioned, these activities include a variety of the following; videos, assignments, writing prompts, discussion posts, essays, quizzes, reviews, tests or exams. You are free to switch from course to course on your dashboard throughout the day to complete as many activities as possible. The more activities you complete, the faster you will finish your courses.

Edgenuity uses a simple color scheme in their graphic representation of your progress: Blue means you're on track, right where you should be. Green means you are surging ahead of where we might expect you to be. Red indicates that you are behind where you should be. Avoid the red at all times!

REMEMBER: You must complete a minimum of 20 activities/day, for a total of 100/week.

0-80 Activities per week = Falling Behind in Courses/Credits

80 - 100 activities per week = On Target

100 + activities per week = Ahead on Courses

Progress Reports:

Progress reports will be mailed home every four weeks. Progress reports will list all currently enrolled courses, current grades, current progress in the course, and the expected current progress level for each course. Be aware that your parent or guardian may have signed up to receive daily progress on your courses via the Parent Portal feature of Edgenuity.

Certified Teachers:

Our teachers are available to help you understand the material, reteach a concept, and provide additional resources to help you make progress through your courses. Teachers are assigned by content area. All our teachers have scheduled Zoom times and open Zoom times. Students can schedule individual or small group time or attend an open Zoom to receive support in any area. A teacher may also set up a Zoom session if they determine that a student would benefit from instruction by Zoom. Your teacher will reach out to you through your Edgenuity email.

Communication (Email):

Communication is vitally important to your success in the Cyber Choice Academy. You are expected to check your Imagine Edgenuity email on a daily basis. We frequently have important announcements that we need to send you. You are to check your **announcements** every time you log in to the program. Important items will be placed here such as homecoming information and graduation information.

Students:

As a Cyber Choice Academy student, you are expected to take an active role in your learning. You are responsible for completing all the courses, assignments, and projects you are assigned, as well as the weekly hours the program requires. You are expected to be actively online for 5 hours each day school is in session, for a total of at least 25 hours in a week. Within that week you should complete at least 100 activities/assignments in order to remain on track for course completion. If you are not on track for graduation, we WILL let you know! If that's the case, you then need to put in extra time and complete extra activities/assignments to get back on track.

State Assessments

All cyber students are required to take the PA Keystone Exams.

Credit Breakdown

To receive full credit for a class, you must complete the required coursework with a D or above. Just as you need to earn 26 credits to graduate high school, you must also complete a prescribed number of credits to be categorized as having attained a certain grade level.

Here's the breakdown of credits you need to earn in each grade to be eligible to move on to the next grade:

Grade	Credits
9th	0 - 6.0
10th	6.5 - 12.0
11th	12.5 - 18.0
12th	18.5 - 26

And here's a breakdown of credits by subject area you need to earn while you are in high school:

Subject	Number of credits
English	4.0
Math	4.0
Science	4.0
Social Studies	4.0 (.5 credit must be Government)
Physical Education	1.5
Electives	8.5
Total needed	26

Pathways to Graduation

For graduating students, Pennsylvania's law, Act 158, requires students to show that they are aware of what happens after graduation and that they are ready for life after high school. Over the past few years, the state has asked schools to help graduating seniors demonstrate that they're ready for a career or for more education once they graduate. Things like the Keystone Exams and Career Readiness Portfolios are examples of activities which come to you from these laws. There are 5 pathways, outlined by the state, that lead to graduation.

Pathway 1 (Keystone Proficiency) –The first Pathway is through the Keystone Exams. Yes, the Keystones need to be taken no matter what, but now you don't have to worry as much about passing them.

Pennsylvania has removed the requirement that says students **MUST** pass the Keystones. However, taking - and passing - the Keystones is the simplest way of meeting the new PA Graduation Requirements. Showing proficiency on all three Keystone Exams successfully completes one pathway to graduation.

Pathway 2 (Composite Pathway)- If the Keystones have been taken, but a student has not scored proficient in all three core subjects, Pennsylvania now offers a **Composite Pathway** to graduation. The Composite Pathway simply says that a student needs to score “Proficient” or “Advanced” on at least ONE (1) Keystone Exam. Have no “Below Basic” scores. Total scores from all three exams must be 4452 or higher. This is the second simplest pathway.

The remaining three pathways all start with passing the Algebra, Literature, and Biology requirements for Erie’s Public Schools. Then, once that is accomplished, the state will consider the student “career-ready” when you complete one of the following: the **Career/Tech Ed (CTE) Pathway**, the **Alternative Assessment Pathway**, or the **Evidence-Based Pathway**. Each of these options gives the student different possibilities, based on students’ interests, to demonstrate that the student is ready for life after high school. They range from a simple acceptance letter from a 4-year college to military enlistment, to a letter guaranteeing full-time employment upon obtaining a high school diploma.

Pathway 3 (this pathway is usually for our CTE cyber students): Pass English 10, Algebra I and Biology. Complete one of the following 3 options:

Obtain an industry-based certification in your CTE program (NOCTI)

Demonstrate high likelihood of success in approved competency assessments (verified by recommendation letter obtained from director of the CTE program)

Demonstrate readiness for continued education in the selected CTE program

Pathway 4: Alternate Assessment. Pass English 10, Algebra I and Biology. Complete one of the following 5 options:

Meet or exceed minimum score on one of the following exams: ACCT=21, ACT Work keys= GOLD, ASVAB=31, PSAT/NMSQT=970, SAT=1010

Score 3 or higher on an approved AP or IB test

Pass dual enrollment courses in each Keystone subject

Pass a pre-apprentice program

Acceptance into an accredited 4-year nonprofit institution.

Pathway 5: Evidence based Pathway.

Part A: Pass English 10, Algebra I and Biology.

Part B: (Any 3 requirements but must have at least one from each part). Meet or exceed minimum score on one of the following exams: ACT WorkKeys=Silver, SAT subject test+630, Any AP/IB test=3, Successfully complete any dual enrollment course, Obtain an industry recognized credential (OSHA, food safety, CPR), Acceptance to an accredited nonprofit higher education program (community college, tech school, 2 year program)

Part C: Score proficient or advanced on 1 Keystone exam, Complete an approved community service program (minimum of 10 hours), Successfully complete an internship externship, or co-op program, MCAA compliance minimum 2.0 GPA, Letter guaranteeing full time employment after high school. (Minimum of 30 hours a week), Military Enlistment.

Our mission is to help students find a personal path to success. Teachers will review a graduation plan with you that outlines what you must accomplish in order to earn a diploma.

Smart Futures

Smart Futures (www.smartfutures.org) is a K-12 career planning and portfolio platform that helps schools easily implement the Academic Standards for Career Education and Work that are now required by the state of Pennsylvania.

Not long ago, Pennsylvania became the first state in the country to require that all its high school graduates complete a personalized career plan and portfolio tied to K-12 career education benchmarks. These benchmarks, called the Pennsylvania Academic Standards for Career Education and Work (CEW Standards), provide the curriculum road map that assures that all students are prepared for 21st century success.

How does it work? Smart Futures provides a free online platform where students and teachers can work together to find, understand, and meet the expectations of Pennsylvania's standards for Career Education and Work. By navigating through the activities on the Smart Futures website, students can complete the portfolio of work Pennsylvania is looking for from its graduates. Teachers are on hand to help students complete the activities that ultimately reward the student with a portfolio of evidence to show they are armed with the tools commonly necessary for success in the world post-graduation, including a complete resume, cover letter-writing skills, career pathway awareness, and entry level knowledge and skills needed for entering the workforce.

As with most of your Cyber Choice Academy programming, all you'll need is your Chromebook to access the Smart Futures website.

You will use Clever to log into your SmartFutures account. From there, your homeroom teachers will guide you through the steps outlined in the site to meet all 23 competencies across all four grade bands.

This is your SmartFutures Homepage

The screenshot shows the SmartFutures homepage for a user named Ron H. The interface includes a sidebar menu on the left with categories like 'Who am I?', 'Where am I going?', and 'How do I get there?'. The main content area features a 'Welcome, Ron' message and several activity cards. Blue callout boxes with arrows point to specific elements: the 'Dashboard' link in the sidebar, the 'Activities' section, the 'Skills' section, the 'My Careers' section, the 'My Clusters' section, the 'My Programs/Majors' section, the 'My Schools/Colleges' section, the 'Begin Activity 5: Abilities and Aptitudes' card, the 'Complete the Work Values Activity' card, the 'Earn badges and learn new skills' card, and the 'My Profile' link in the top right corner.

Clicking here just brings you back to this page.

Click here to see the list of 16 required activities

Click here to see the FutureReady Skills you have

Click here for info on careers you may like

Click here to find out what the heck a cluster is!

Click here for information about schools or colleges

Hover here to log out OR click on "My Profile" to

Clickable buttons to keep you moving forward


Expectations - Code of Conduct

As a student of Erie's Public Schools and a member of the Cyber Choice Academy, you have a responsibility to conduct yourself with the same high standards of honesty and integrity as your peers who are in traditional classrooms. In addition to signing off on the policies and consequences outlined in the Erie's Public Schools Student Handbook and Code of Conduct, you must also sign the Cyber Choice Academy agreement as part of your enrollment process. We ask that you review the District's Student Handbook prior to enrolling in the Cyber Choice Academy. The handbook can be found at eriesd.org/handbook.

IMPORTANT NOTE: All students must enter the building through the metal detectors stationed at the front doors. In addition to the metal detector security measure, you may also be wanded and your personal belongings may be searched at this time. This is not punitive, but rather a safety precaution.


Schoolwide Positive Behavior Interventions and Support (SWPBIS)

The Cyber Choice Academy and all programs located at Emerson-Gridley utilize Positive Behavior Intervention Support, a nationally recognized model used to improve school safety and promote positive behavior. PBIS also helps teachers, students, and staff review data and make informed decisions about expectations and develop appropriate consequences when those expectations are not met. PBIS calls for teachers to deliver lessons about behavior just as they would about any other subject: When students are aware of expectations and understand them, students are better equipped to meet the expectations. Behavior expectations are taught and acknowledged throughout the school year. Our behavior expectations are centered around three main concepts: being respectful, being responsible and being resilient.



Emerson-Gridley: HS Expectations

	Classroom/ Lab	Hallway	Dining Hall	Bathroom	Zoom/Class Connect
Be Respectful of the Learning Environment	<ul style="list-style-type: none"> Be respectful of the learning of others Use headphones Save personal conversations for hallways or outside of class time Speak respectfully to peers, faculty, and staff Follow Cell Phone Policy 	<ul style="list-style-type: none"> Be considerate of others' personal space Go directly to your destination and follow pass procedures Use appropriate language and volume Stay on your assigned floor 	<ul style="list-style-type: none"> Use manners Use appropriate language Clean up area before leaving 	<ul style="list-style-type: none"> Follow pass procedures (5 minutes and only two in a bathroom at a time) Return quickly to designated area (go, flush, wash, return) Honor the privacy of others Bathrooms are to be used only during class time 	<ul style="list-style-type: none"> Sign up for Zoom/Class Connect assistance with your teacher when needed Keep your camera on Mute yourself Be in a quiet location with ample work space Answer the teacher when called upon
Be Responsible for your learning	<ul style="list-style-type: none"> Use your time wisely Stay at your desk or assigned area Stay on target to finish your work <ul style="list-style-type: none"> Stride - Finish your daily plan Edgenuity - 5 hours and 20 activities every day Actively participate in class, do class projects, use guided notes, and stay awake Be organized. Have your school issued laptop and charging cord. 	<ul style="list-style-type: none"> Pick up after yourself and throw away trash Follow hall pass procedures Walk on the right side of the hall and in stairway 	<ul style="list-style-type: none"> Be on time Know your lunch number Stay seated Report any problems, concerns, or unsafe situations to an adult Clean up area before you leave 	<ul style="list-style-type: none"> Report any problems or concerns to an adult Follow pass procedures (5 minutes and only two in the bathroom at a time) Clean up after yourself-use garbage cans for trash 	<ul style="list-style-type: none"> Be on time Participate in instruction Attend required Zoom/Class Connect Sessions Be prepared Complete daily to do list and/or daily assignments and required hours
Be Resilient when classes get harder	<ul style="list-style-type: none"> Keep trying do not give up Ask for help or retakes & attend extra help Utilize Zoom/Class Connect Sessions Utilize teacher extra help Zoom/Class Connect sessions Use coping strategies 	<ul style="list-style-type: none"> Report any problems, concerns, or unsafe situations to an adult Be aware of others & your surroundings Have patience when moving about the building 	<ul style="list-style-type: none"> Use non-violent problem-solving strategies Wait quietly in line 	<ul style="list-style-type: none"> Be patient when waiting to use a pass 	<ul style="list-style-type: none"> Ask for help or retakes & attend extra help, Zoom/Class Connects Sessions Request extra lab hours/extra help sessions



Final Note

As a student enrolled in the Cyber Choice Academy, you are responsible for your own learning. If you are unable to log in to a course or to Edgenuity, if you are experiencing technical difficulties, or if you feel it's been too long since you've heard from someone at Emerson-Gridley about your progress, it is YOUR responsibility to proactively seek help to find a solution. We're here to help, and we're only a phone call or email away.

Cyber Choice Academy Student Checklist

I, the undersigned, understand that I am taking on the responsibility of being actively involved in my own education and learning process. By signing below I acknowledge that I understand my responsibilities and obligations as a student in this program, and I recognize and accept the necessary non-traditional elements of the Cyber Choice Academy.

- I understand that I am required to be logged into my Imagine Edgenuity account for a minimum of 5 hours per school day, while also maintaining progress by completing at least 20 activities per school day.
- I understand that my enrollment will be admitted on a probationary period of 3 weeks, during which I must meet my weekly standards for attendance and activities. Failure to do so will result in my being enrolled with Erie High School.
- I have been notified of the availability of lab & Zoom sessions for extra help.
- I understand that having one week with 0 hours logged onto Imagine Edgenuity will result in me being required to attend in-person labs no less than two times per week.
- I understand that three consecutive weeks of not meeting the weekly standards for attendance and activities will result in me being required to attend in-person labs for 15 consecutive days
- I have been given a list of the cyber teachers with their contact information.
- I understand that it is my responsibility to keep track of my hours and ensure I am meeting my weekly standards for attendance and activities.
- I have completed the New Families Orientation.
- I understand I must make weekly contact via email, Zoom, text with my homeroom teacher.

- I understand that I must adhere to the Erie School's Code of Conduct as well as the Cyber Choice Academy Code of Conduct.

Student: _____

School Staff: _____

Date: _____